

# AUTOMATIC REDEMPTION FORM

Use this form to setup automatic redemption from your existing account



Steadyhand Investment Funds Inc.  
www.steadyhand.com  
1.888.888.3147

## 1. Account Holder Information

Steadyhand Account Number: \_\_\_\_\_

Account Holder: \_\_\_\_\_

Contact telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### Account Type:

Investment/Corporate       Registered Retirement Income Fund (RIF)

## 2. Automatic Redemption of Steadyhand Funds to Your Bank Account ('Automated Withdrawal Plan'):

- If your bank account information has changed, please include a void cheque.
- Redemption trades will be processed from your account on the 13th of each period per your instructions below. The deposit to your financial institution should occur within one to two business days after.
- For RIF redemptions, we will withhold taxes as required by CRA. Please ensure you select either "Gross" or "Net" amounts for your redemption. "Gross" redemption instructions mean that amount will be redeemed from the funds and you will be sent the proceeds after withholding taxes. "Net" redemption instructions mean Steadyhand will redeem enough units from the funds to cover withholding taxes so that you will be sent the amount specified.
- We must receive this form three business days before the 13th of the month in order for the automatic purchase to occur that month. You may cancel at any time; however, **cancellations must be received four business days before the 13th of the month** or that month's transactions will proceed.
- Transaction confirmations will be shown in the client portal at www.steadyhand.com; you will not receive email transaction confirmations.

**This is a:**     New Automatic Redemption     Change to an existing Automatic Redemption plan

**Redemption Frequency** (processed on the 13th of each applicable period):

Monthly       Quarterly (March, June, September & December 13th)       Annually (November 13th only)

**Redemption Instructions** (minimum total automatic redemption amount is \$500, minimum of \$100 per fund):

Fund Number	Fund Name	\$ Amount	Percent
110	Steadyhand Savings Fund	\$	%
120	Steadyhand Income Fund	\$	%
125	Steadyhand Founders Fund	\$	%
130	Steadyhand Equity Fund	\$	%
140	Steadyhand Global Equity Fund	\$	%
150	Steadyhand Small-Cap Equity Fund	\$	%
<b>TOTAL:</b> <input type="checkbox"/> GROSS <input type="checkbox"/> NET			<b>100%</b>

## 3. Signature

I/we authorize Steadyhand Investment Funds Inc. to redeem the Steadyhand funds specified above and credit my bank account with my banking information on file as per the instructions above. I/we acknowledge that withholding taxes may apply for RIF withdrawals and I/we will contact Steadyhand if I/we wish to obtain further details on applicable fees and charges.

Account Holder: \_\_\_\_\_ Date (yyyy/mm/dd): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Account Holder: \_\_\_\_\_ Date (yyyy/mm/dd): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(if joint/corporate accounts)

### Mail or fax the completed form to:

Steadyhand Investment Funds Inc.,  
1747 West 3rd Avenue, Vancouver, BC, V6J 1K7